



**LANCASTER
CITY COUNCIL**

Promoting City, Coast & Countryside

INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS

MONDAY, 18 SEPTEMBER 2017

Please find enclosed Decision Notices in connection with the following:

ODD16 CIVICA FINANCIALS SYSTEM (Page 1)

ODD17 CIVICA ICON INCOME MANAGEMENT SYSTEM (Page 2)

Please note that these are subject to call-in.

Queries regarding these documents

Please contact Tessa Mott, Democratic Services - telephone 01524 582074, or e-mail tmott@lancaster.gov.uk.

Democratic Services,
Town Hall,
Dalton Square,
Lancaster,
LA1 1PJ

Published on MONDAY, 18 SEPTEMBER 2017

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER NOTICE OF DECISION

CIVICA FINANCIALS SYSTEM			
NAME OF DECISION TAKER:	SUSAN PARSONAGE		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	ANDREW CLARKE, FINANCIAL SERVICES MANAGER		
TELEPHONE:	01524 582138		
E-MAIL:	aclarke@lancaster.gov.uk		
Details of Decision:			
To extend the current financial systems contract from March 2019 to 30 September 2022.			
Reasons for the decision:			
This extension provides for:			
<ul style="list-style-type: none"> - new modules for Asset Management, Budget Preparation, Payroll Budgeting, GDPR Readiness and Year-End Readiness. As well as helping to achieve new statutory requirements the changes will enable streamlining of procedures and efficiencies to be achieved. - saving £161K against current capital and revenue budgets over the contract life. 			
IS THE DECISION URGENT			
No			
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW: N/A			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: N/A			
SIGNATURE OF DECISION TAKER: Susan Parsonage			
DATE: 18.09.2017			
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			
		REF NO.	ODD16
DATE DECISION TAKEN:	18.09.17	DATE RECEIVED BY DEMOCRATIC SERVICES:	18.09.17
DATE DECISION PUBLISHED:	18.09.17	IMPLEMENTATION DATE (publication day + 5 working days):	26.09.17



Promoting City, Coast & Countryside

**EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER
NOTICE OF DECISION**

CIVICA ICON INCOME MANAGEMENT SYSTEM			
NAME OF DECISION TAKER:		SUSAN PARSONAGE	
POSITION AND RESPONSIBILITY HELD:		CHIEF EXECUTIVE	
CONTACT OFFICER:		ANDREW CLARKE, FINANCIAL SERVICES MANAGER	
TELEPHONE:		01524 582138	
E-MAIL:		aclarke@lancaster.gov.uk	
Details of Decision:			
To extend the current income management contract from March 2019 to 30 September 2022.			
Reasons for the decision:			
This extension provides for:			
<ul style="list-style-type: none"> - moving to a cloud based system under an Enterprise Licence, thereby reducing in-house support requirements - greater system resilience, functionality and flexibility, enabling the Council to move to a more customer focused payment platform - ensuring the Council continues to be fully Payment Card Industry Data Security Standards (PCIDSS) compliant in a more cost-effective and efficient manner - easier configuration for collecting new income streams thus contributing to the Council's commercialisation and income generation agenda - achieving savings of £49K against current revenue and capital budgets over the contract life. 			
IS THE DECISION URGENT			
No			
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW: N/A			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: N/A			
SIGNATURE OF DECISION TAKER:		Susan Parsonage	
DATE:		18.09.2017	
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			ODD17
DATE DECISION TAKEN:	18.09.17	DATE RECEIVED BY DEMOCRATIC SERVICES:	18.09.17
DATE DECISION PUBLISHED:	18.09.17	IMPLEMENTATION DATE (publication day + 5 working days):	26.09.17